

# Venue Hire

conferences | meetings | workshop spaces

t: 020 7723 4400

w: [www.rsh.anth.org.uk](http://www.rsh.anth.org.uk)

| ROOM CAPACITY              |           |         |                      |           |                | HIRE RATES for<br>WEEKDAY 9am - 6pm | HIRE RATES for<br>WEEKDAY 6pm - 9pm<br>SATURDAY 9am - 6pm |
|----------------------------|-----------|---------|----------------------|-----------|----------------|-------------------------------------|---|
| Room                       | Boardroom | U-shape | Theatre /<br>Lecture | Classroom | m <sup>2</sup> | Cost per hour<br>(inclusive of VAT) | Cost per hour<br>(inclusive of VAT)                       |
| <i>Eurythmy Room</i>       | 24        | 35      | 55                   | 25        | 76             | £36                                 | £54   |
| <i>Lecture Room</i>        | 22        | 30      | 35                   | 25        | 70             | £36                                 | £54   |
| <i>Studio</i>              | 14        | 20      | 25                   | 25        | 52             | £30                                 | £45   |
| <i>Conference Room</i>     | 14        | 20      | 25                   | 25        | 40             | £24                                 | £36   |
| <i>Upper Dressing Room</i> | 10        | 12      | 20                   | 12        | 29             | £18                                 | £24   |
| <i>Study Room</i>          | 6         | 8       | n/a                  | n/a       | 11             | £12                                 | £18   |

#### Payment

All prices are inclusive of VAT. Room hire is invoiced in full 4 weeks prior to the date booked, with payment required 15 days after the invoice date.

#### Cancellation Policy

Cancellations of confirmed room bookings can be made up to 5 weeks prior to the date booked without incurring a cancellation fee. Cancellations made between 5 and 2 weeks prior to the date booked incur a 50% cancellation fee. Invoices remain payable in full in the event of a cancellation within 2 weeks of the date booked.

#### Sunday Hire

Sunday hire is available and can be negotiated upon request. Please enquire.